



3 December 2003

EXECUTIVE BOARD OF CLGE
Bottrop/Germany, 8 November 2003, 10.00-18.55

MINUTES

Venue	Vermessungsbüro Rürup&Ernst , Droste-Hülshoff-Str. 8, D-46236 BOTTROP
Participants	Chairperson Klaus Rürup (GER), Henning Elmstroem (DK), Gerda Schennach (AUS), René Sonney (CH), Mark Wijngaarde (NL)
Apologies	Otmar Schuster (GE), Vaclav Slaboch (CZ)

1. Opening

CLGE President K. Rürup, chairperson of the Executive Board, welcomes the participants to this first meeting of the new structured Executive Board of CLGE.

This meeting is the kick-off session for the development of the new business plan for CLGE for the incoming two years. The agenda will not be followed consequently, the three main items to be discussed are internal affairs, professional needs and influence on decision makers.

2. Businessplan

The new CLGE businessplan needs to consider three main items:

- **demands of the members**

CLGE members need to get permanent information about the activities of the Executive Board. On the other hand the success of the work of the Executive Board depends on the information by the members and their delegates about the situation in their own countries and about the requirements for professionals in their countries. The General Assembly gives the right forum to present these issues to all players in CLGE. If any assistance by CLGE or by members of CLGE is required by a CLGE member, it can be discussed in the General Assembly as well to find the right measures for support. Specific topics will be handled by the CLGE Working Parties and their members.

- **needs for the profession in general**

The changing surrounding has caused new requirements to the professionals in the past. It is one of the major issues of CLGE to promote a high level qualification of the professionals and to keep this qualification up by permanent CPD continuing professional development, which should be approved by examinations. CLGE as representative of the European geodetic surveyors considers a core syllabus for BSC, MSC and PhD as fundamental for the implementation of a European definition of a geodetic surveyor. Last but not least it is necessary for the profession to widen the field of activities to related topics and sectors. A number of activities could be taken over by surveyors very effectively, as they fit into the profession and to the skills perfectly.

- **information policy**

Within and towards outside of CLGE the information should be provided in three levels:

- **internal information to all delegates** in the General Assembly summarized into one short report of the Executive Board and by circulation of a more detailed paper to the delegates in advance. Although there is a need to inform the members about the activities of the Executive Board these item of the agenda of the General Assemblies should be kept as short as possible to save time for the discussion of substantial topics to be discussed with all members.

It is decided as a first step to circulate a Christmas letter signed by the President to all national member associations and delegates enclosed by one copy of the FIG/CLGE brochure of the Delft seminar and one copy of the Market Report to remind members of the results of the recent term of office. As usual Secretary-General will send out season greetings by e-mail to all delegates and national associations close to 24 December 2003.

- **external messages** about internal work submitted to magazines, EU e.a. Any member of the Executive Board is obliged to bring in drafts for publications to the Executive Board. After consultation it will be published.

The CLGE website is one of the main channel for external information outside the members. The members list on the website will be ammended by a short CV on their personal dates and their involvement into professional items of professional associations in their countries and an image of the delegates. The Market Report as well as the FIG/CLGE brochure about the Delft seminar will be promoted on the public part of the website, an electronical form for ordering copies at the office will be made available.

- **information on national level** such as reports about CLGE meetings, results of Working Parties by national delegates in their national magazines to spread the discussion and to raise awareness in the member countries. The Secretary General will provide a form for a CLGE letter for delegates, which can be used by the national delegates to contact national institutions and which ensures that CLGE has a unified layout for external presentation. The rate for printing CLGE business cards with individual name, addresses of delegates will be checked by G. Schennach at the company who keeps the printing plates for the CLGE cards. A second cheaper option is to post a form on the member part of the CLGE website for download and individual adjustment and printing by delegates. This is a kind of service for the CLGE members.

- **information to decision makers** to be prepared by CLGE. CLGE is responsible to keep up contacts to decisionmakers on all administrative and political levels who are somehow linked to the profession and its tasks. The Executive Board will provide a standard Power Point Presentation about CLGE and the profession in general which can be used by national delegates to present burning issues and to raise awareness for the profession in any surrounding.

Future CLGE activities on focus:

There are some tasks to start in the next future

- reshape the Working Parties on Property Report and on the Core Syllabus for Europe
- update the Allan Report
- revise the Profile Report

The **agenda** of General Assemblies should be restructured in order to get the national delegates into the discussion more actively. Only a short part of the agenda on Friday morning is to be planned for necessary administrative things. It is suggested to define a headline for every

General Assembly, to have a specific item to discuss in the GA. Delegates should be asked to choose from 2-3 topics for main topics for the General Assembly agenda proposed by the Executive Board in advance. In case of no response, the topic will be fixed. Hosts will be asked to prepare a paper dealing on the selected topic.

The advantage for selecting a specific topic is to get in different ideas to this topic and to discuss it with all delegates. On the other hand a more or less chaotic discussion could occur without any proper conclusion. In these cases topics might be considered worth to be followed up in seminars, reports, discussions in CLGE by the members and this is a result as well.

There is a demand of continuing the discussion on education and of organising a follow-up seminar to the Delft seminar. There are a number of questions to be discussed. Many universities in Europe have started with bachelor and master courses and new curricula. It is of interest how the professional associations react to this as well as to hear about the experience made by the universities themselves. An other item is how the Bologna agreement affects the profession.

The Executive Board comes to the conclusion that the Vice-President for Professional Education prepares a proposal for a new Working Party to the General Assembly in Berlin including a time schedule, the topic and names of possible members of the Working Party. The activities for the Working Party could be covered by the CLGE budget.

Data protection could be an other item f.e. for Berlin, as it touches the German situation. K. Rürup will inform V. Teetzmann and check if it can be posted on the agenda instead of the planned Friday afternoon presentation of the situation in Germany with 16 different systems. The German hosts intend to hold a seminar on Saturday morning of the Berlin General Assembly focussed on the 10 incoming EU member countries.

3. Report of Vice-President for Professional Practice

no special items, discussed in general

4. Report of Vice-President for Professional Education

no special items, discussed in general

5. Report of Vice-President for EU Relations

no special items, discussed in general

6. Financial issues / Accounts 2003

Treasurer R. Sonney asks about the opinion of Executive Board members to the travel cost reimbursement for M. Talich attending the General Assembly in London. It is agreed to pay the invoice as sent to R. Sonney by M. Talich but to define the duration of travelling very clearly in the invitation in the future. If a person is invited to give a presentation on a topic of the agenda, it is only the necessary nights to stay to be re-imbursed.

In general it is stated that a coordination of dates and representation within the members of the Executive Board is of high priority to save travel expenses. In some cases also delegates might be considered as representatives of CLGE for special events, if they go there on any other reason.

The invoice for reprinting 250 copies for CLGE of the Delft FIG/CLGE brochure is accepted and will be paid to FIG/M. Villikka.

It is discussed how the costs for **hosting Executive Board** meetings could be regulated. One idea is to fund the meeting by CLGE with a lump sum to the hosts. An other option is to be invited by any member association with facility to talk to representatives in a dinner or in a short

meeting. A long discussion occurs about funding meals during Executive Board meetings.

Decision: R. Sonney proposes to pay a lump sum to the organiser of the Executive Board meeting. He estimates a total sum for Executive Board meetings in 2004 by 12.000,-- Euro. (see budget_04-adopted.xls sheet circulated in meeting). This sum includes all costs for organising the meetings. R. Sonney will draft a regulation for reimbursement for hosting Executive Board meetings.

During Executive Board meetings meals will be covered by CLGE and be paid by the treasurer.

7. Website

None.

8. CEPLIS / GATS 2000 / GE / ESF

None.

9. Future events

Next Executive Board meeting is agreed to be held in Innsbruck/Austria on 6-7 February 2004 with start on Friday 14,00. Invitation will be circulated before Christmas by Secretary-General.

10. Any other business

none

Gerda Schennach, Secretary-General of CLGE

Enclosures: budget_04-adopted.xls (circulated in meeting)

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