



10 August 2006

EXECUTIVE BOARD OF CLGE

Paris/France, 8 July 2006 9.30-16.30

MINUTES

Venue	Ordre des Géomètres Experts OGE , 40, avenue Hoche 75008 Paris
Participants	President Henning Elmstroem (DK), Alain Gaudet (FRA), Mark Wijngaarde (NL), Gerda Schennach (AUS), René Sonney (CH), Jean-Yves Pirlot (BEL)
Guest	Francesco Delfini (FRA), Rafic Khoury (FRA), François Mazuyer (FRA)
Apologies	Vaclav Slaboch (CZ)

1. Opening and Adoption of Agenda and Minutes

CLGE President H. Elmstroem opens the session. He refers to a message by M. Talich who informed him that the health status of V. Slaboch is improving but will prevent him from attending the General Assembly in Malta. V. Teetzmann could not attend the meeting of the CTF-EU yesterday due to health problems. All participants submit their best wishes for recovery to both colleagues. A small gift will be sent to V. Slaboch on behalf of the Executive Board.

Decision: The Agenda for this meeting is adopted unanimously.

The Minutes of the last Executive Board meeting in Cork need slightly to be corrected. Proposals by R. Sonney *for item 4*: Correct rate mentioned in the decision is 40:60 for GE and CLGE!

- *item 2* J-Y. instead of J.-I.

M. Wijngaarde *for item 3*:

- in his report it should read "J-Y. Pirlot has published ..."

- in the next paragraph of the text it should read "he has sent one report with three items"

- and next paragraph of his report should read "he attended a meeting in Brussels on 18 March with J-Y. Pirlot and J-Y. Pirlot met with GE representatives on 10 March 2006 in Brussels"

J-Y. Pirlot *for item 10*, that H. Elmstroem and J-Y. Pirlot propose

Decision: Minutes adopted unanimously with this amendments and corrections.

H. Elmstroem states that J-Y. Pirlot has been elected as an additional member of the Executive Board without portefeuille for special items of priority (Art. 3.1 of the CLGE Statutes) by the General Assembly in Cork and that he had been announced as a Vice-President. G. Schennach reflects to the Statutes and Internal Rules and does not accept that functions are created beyond the Statutes. R. Sonney has objections as well. Other members of the Executive Board do not see any conflict with the Statutes. J.-Y. Pirlot points out that this office is without any portefeuille.

Decision: Executive Board with one vote against (G. Schennach) agrees that J-Y. Pirlot has been elected as a special member of the Executive Board (special representative of CLGE in Brussels) and uses the title of a Vice-President of CLGE.

H. Elmstroem reminds that the Minutes of the General Assemblies need to be sent out not later than

4 weeks after the meetings. He proposes that all personal notes taken in the meetings are circulated within a short term to the Executive Board members for checking and cutting them down to a final version. F. Delfini proposes to send out a list of decisions taken by the Executive Board immediately after the meeting. G. Schennach explains that her main job in BEV has priority to voluntary jobs and prevents her often from writing the minutes shortly after the meetings. She proposes to present a summary of the outcome of each General Assembly by the end of the General Assembly and circulate this among delegates immediately after the meeting. J-Y. Pirlot will assist with the notes. H. Elmstroem promotes a shorter version of the Minutes.

2. Reports about activities and participation in meetings

H. Elmstroem reports about the

- General Assembly of the Swedish association, which focussed only for a short part on formal issues and gave a lot of time for discussion of items of general interest. H. Elmstroem gave a CLGE presentation.
- exciting meeting of the OGE in St. Malo/France in June 2006. 500 visitors and 300 accompanying persons attended the event. H. Elmstroem and J-Y. Pirlot gave a CLGE presentation.

G. Schennach has

- organised the GI&GIS Workshop of the European Commission in Innsbruck. 300 person attended this 3-day conference and several workshops before the event. www.ec-gis.org/workshops/12ec-gis
- attended the INSPIRE expert meeting in Innsbruck. A presentation about the status of INSPIRE will be given in the General Assembly in Malta.
- organised an EGIN (European Network of GI) meeting in Innsbruck. It has been decided to start with a contact point in Brussels for GI society, probably in the rooms of EuroGeoSurveys. There is a need to group the interests of the GI people and to define a contact towards the EC.

F. Delfini gives a report on behalf A. Gaudet about

- the Executive Board and General Assembly of CEPLIS. President Bedossa is leaving the presidency, the new President, probably a French person, will start from next month. The financial situation of CEPLIS is not that prosperous as one of the main financiers did not pay the fee for one or two years, which is an amount of 30-40% of the total budget of CEPLIS. Mrs. Froehlinger from the EC has been invited to lunch and to discuss in the meeting. She confirmed that there will be a second reading of the Proposal for the Directive of Services in the Internal Market in October or November 2006 and that the Directive will probably be adopted by the end of the year. CEPLIS is very much linked to health issues, topics of our profession are handled in a WG chaired by R. Kolbe. The Secretary-General of CEPLIS offered facilities for free to CLGE in the Council of Regions as well in CEPLIS members institutions, as long as they are available by date.

Disc: R. Sonney is not surprised about the financial situation of CEPLIS as he has the impression that the handling is not very clear. The treasurer has recently sent a wrong invoice for the membership fee, which has been rejected by R. Sonney. Up to now he did not receive any new corrected bill.

G. Schennach points out that it will be necessary to watch the proceeding very carefully, as the new proposal of the Directive will require application within a fixed term for professions to be acknowledged for exemptions from the regulations. R. Khouri suggests that CLGE produces a paper showing the key issues about the Directive.

3. Financial issues

Treasurer R. Sonney gives an overview about the financial situation at stage. 4 countries are late with their membership fees. It is Greece, Portugal, UK (they usually cannot pay before end of August), Bulgaria (pays after the seminar in November).

The work and payment for the CLGE website was evaluated and it was found that it might be an option that the GE website is hosted as well by Milan and his team for roughly the same amount. G. Schennach considers all the efforts which have been taken by the team for the online-registration and the online-services for the CLGE seminar in 2005 as a lot of extra work within the financial frame.

R. Sonney calls for more precision in the reimbursement procedures of travel costs.

- O. Schuster has sent an invoice for travel costs to the Executive Board in Innsbruck in January 2006. The amounts do not follow the regulations in the Internal Rules and it is not clear, who had invited O. Schuster to attend. R. Sonney asks for more transparency about responsibility for invitations to meetings and about the amounts of reimbursement.
- Travel costs for H. Elmstroem to the General Assembly in Kiruna.
- Travel costs for H. Elmstroem to the OGE meeting in St. Malo/France.

Decision: Executive Board agrees to pay the two bills for H. Elmstroem and the bill for Innsbruck to O. Schuster for all costs as regulated in the Internal Rules.

R. Sonney states that from now on the regulations for funding travel costs need to be considered very carefully, no funding will be made if trip is not agreed in advance by the majority of the Executive Board members and if the invoice does not follow the travel fee regulations. Attention was brought to the fact, that travels must be accepted in advance.

Another item is the budget for travel costs for CTU-EU members. M. Wijngaarde applies for two trips to meetings in Brussels. Proposal is agreed.

R. Sonney reports about the preparation of the Budget 2007 (enclosed) and added some charts for calculating benefits from possible models for future fees.

R. Khouri mentions that GE is very much related to CLGE concerning financial issues and therefore some agreement on these things are necessary. R. Sonney has written a common paper about these issues. The reduction of the CEPLIS fee by the agreement from previous years is considered already.

CTF-EU funding

J-Y. Pirlot proposes to budget the funding of the CTF-EU with 5000,--€year. This amount could cover about 10 missions/year. The proposal of J-Y. Pirlot is that

- the board makes a planning in advance
- last minute opportunities are proposed by J-Y. Pirlot to the President, who decides upon it
- reports are made to the Executive Board

The budget for 2nd semester 2006 is 3000,-- € which can be used for

- participation in the Bulgarian Seminar for Geodetic Surveyors in Sofia in November 2006 (paper and speech in opening session). H. Elmstroem has replied already and informed the Bulgarian organizer that one person will present CLGE in Sofia. R. Khouri reports about intended changes in the Bulgarian association in the near future.

Decision: 1 member of the CLGE Executive Board will be officially participating in this Bulgarian Seminar.

- FIG Intergeo Munich, Oct 2006. Some Executive Board members will participate on behalf of their national organisations.

Decision: M. Wijngaarde will officially represent CLGE on the FIG/Intergeo Congress in Munich. H. Elmstroem will take care about the official invitation by FIG.

- Enlargement missions to specific countries. One idea is to go the South. Others prefer to focus on the Baltic states and to give Turkey and Romania second priority. F. Delfini states that new members in the EU must be focussed on first.

Decision: Executive Board decides to start in the East with EU MS and incoming countries before Turkey and Southern countries are contacted.

M. Wijngaarde and J-Y. Pirlot have an idea for special assistance for newcomers for fee reductions or for providing special funds for General Assembly participation.

Sponsors

Sponsoring on the website like it is practiced in FIG could be an other option: FIG has corporate members and different levels for sponsors - €4000,-- platinum (banner on website, direct link to products), €2000,-- gold (link to their website), €1000,-- silver (only logo).

Decision: J-Y. Pirlot and M. Wijngaarde got mandate to investigate the sponsoring further. A proposal about the funding and the use of the means will be brought to the Executive Board.

Executive Board members support idea of sponsoring. Special funds could be fed with a fixed percentage of the sponsorships. Membership fee reductions for countries with bad financial conditions are already regulated in the Statutes and Internal Rules. R. Sonney prefers that sponsors pay the contribution of new members rather than to pay sponsoring fees directly to CLGE.

4. CLGE membership

see discussion under item 3

5. CTF-EU

M. Wijngaarde presents about activities. As reported in Cork already meetings on 8 March 2006 and 18 March paved the way for the TF. On 30 May 2006 there was another meeting to define the mandate and to list priorities (see enclosed presentation about CTF-EU).

CLGE should accept the mandate of the TF formally. GE has done this on 21 June 2006. The mandate is

1. to monitor and analyse the activities of the European bodies regarding the profession of Geodetic Surveyors
2. to make recommendations and proposals to the Executive Boards of CLGE and GE for needed positions and or actions
3. to facilitate contacts and networking at the European level (public relations, lobbying)

Decision: The mandate was accepted.

The Common Task Force will be composed by especially appointed delegates from CLGE and GE. Members need a written invitation to be member of this TF. At the moment CLGE has appointed M. Wijngaarde, J-Y. Pirlot and R. Kolbe. More members to be found in the General Assembly in Luxemburg in spring 2007. GE has nominated V. Teetzmann, F. Delfini and O. Schuster co-opted by both organisations.

If Presidents of CLGE and GE will join, their own associations will have to pay.

R. Sonney considers it as necessary that the General Assembly nominates O. Schuster officially as

consultant on written invitation.

J-Y. Pirlot reports about their work on priorities and position building and on the Directive on Mutual Recognition of Professional Qualification, the proposal for the Service Directive and on other European topics (INSPRE, e-content+....). Working methods will be based on flexible planning of the meetings.

F. Delfini mentions that we need to judge about the importance of the Directives and to decide, which Directive should be in the focus of our activities. J-Y. Pirlot will produce a two page paper about the situation and about the legal status of the Directives.

The total budget required by the CTF-EU are € 23200,-- /year. € 6000,-- of this amount are dedicated for meetings, € 12000,-- for the Executive Director of GE, € 5200,-- for the office in Brussels. CLGE will pay €9000,-- in the first phase, GE has already decided to share costs.

M. Wijngaarde is the chair of TF, reimbursement will be done by provision paid two times a year from CLGE to GE, who will handle the bills. The Executive Director of GE will perform the bookkeeping. R. Sonney considers it as very important that the CLGE auditors will see the accounts with all bills. H. Elmstroem proposes that R. Sonney discusses this issue with J-Y. Pirlot to find a mode.

Decision: The budget was approved. The accounts are to be proved by the CLGE auditors, after six months CLGE has to complete the balance

R. Khouris ask for more information about the mode. J-Y. Pirlot explains that the bookkeeper of GE will be responsible for the account. R. Sonney states that this person will be obliged to the commands by R. Sonney.

CTF-EU proposes to raise the visibility in Brussels, GE has already taken the step to have an office in the house of land surveyors in Rue du Nord 76, Brussels. CLGE should join to this European House of Geodetic Surveyors and GeoInformation.

Decision: CLGE joins the House of Surveyors.

6. EU, EuroGeographics/PCC Working Group, EGIN, GE and CEPLIS

already done before

7. Information Group

M. Wijngaarde reports about activities of the group. J. Anneveld, M. Wijngaarde and V. Teetzmann are the actors in the moment.

The magazin "Belgian géomètre expert" has published a report about CLGE and about J-Y. Pirlot. In the French magazin "Geometre" there is an article about the Ordre and the conference in St. Malo and an article about CLGE.

This information should be posted on the CLGE website as well probably in other language as English if necessary.

Disc: R. Khouri proposes a newsletter by email twice a year. Member associations might prefer to get such a newsletter rather than searching actively for news on the web or in magazines. H. Elmstroem will send out letters from time to time. R. Sonney and J. Kaufmann have published a report after the General Assembly in Cork in French and German in the Swiss magazine.

8. CLGE Seminar 2007 in Lyon

The date is fixed on 22 March 2007 in Lyon. The overall purpose is to show "Best Practise"

A responsible person needs to be appointed. H. Elmstroem suggested an academic group to co-organize the event. The Swedish university of Lund (Bo Lilje) have done a good initiative to attract

students and they have established a good link to Denmark (Sorgensen Espen) for mutual recognition. After discussion of structure for organising it is considered to be the best that three persons – A. Gaudet from the CLGE Executive Board, one from the OGE and one from the academic group to collect the papers and to make reviews of papers and to prepare proceedings. R. Khouri proposes to put the focus on national experiences, as well from Western Europe as from Eastern Europe countries. R. Khouri considers person from the region more fitting into the team, as we need to think about efficiency.

F. Mazuyer proposes to have a draft organisation plan for the General Assembly in Malta. A pre-information about the seminar needs to be made to all CLGE members and to the universities. H. Elmstroem will check the European network of universities to submit the information to them. He expects the outcome to be a recommendation of "best practice", the topic is how to attract students. Around 100 persons to be expected. R. Sonney asks for a decision on the funds.

Decision: Executive Board agrees that CLGE considers € 7000,-- as a deficit guarantee in the budget. The decision about a possible surplus has to be agreed on later. Fees will be decided later as well, they will be close to the Brussels fee.

9. Future events

- General Assembly in Malta will be split into three parts - formal items, European affairs (INSPIRE might be the item) and special focus on Maltese situation. If there is less to talk on Maltese topics, the European part will be extended. H. Elmstroem will circulate a letter prior to the meeting.
- B. Lipej from Slovenia will be contacted by G. Schennach to present results of the EuroGeographics Working Party on Cadastre and to discuss PPP matters. CLGE will cover the hotel and the fee, but no costs for transport. Some other persons to be invited will follow.
- Executive Board meeting in Munich at the FIG Congress without any payment by CLGE and without obligation to attend could be organised.
- Executive Board meeting 2007 fixed on Fri/Sat 12/13 January 2007 in Brussels. Venue to be confirmed in the next Executive Board meeting in Malta.

10. Any other business

R. Sonney has noticed that for 2007 €20 000,-- minus €6 000,-- make in total €14 000,-- and for the enlargement €6 000,--. This means €28 000,-- expenses for the Executive Board. PR + seminar to be corrected to €8000,--. Means minus €6 164,-- in total. If the Lyon seminar will be balanced, the budget will be balanced.

Decision: Budget with corrections above adopted with one abstention (G. Schennach).

The rate for printing new business cards is €115,-- for 150 copies. Executive Board members are requested to check if they need new cards and to inform G. Schennach about their requirements asap.

Decision: Printing rates are adopted as offered in the written order of Raggl printing company.

G. Schennach reports that R. Kolbe has been elected President of the Chamber of civil engineers in Upper Austria.

Gerda Schennach, Secretary-General of CLGE

Enclosures: *Budget 2007*
 CTF-EU presentation
 Action plan

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