



CLGE / GE Website Meeting

Praha/Czech Republic, 23-24 July 2007

MINUTES

Venue	VÚGTK, v.v.i. , Ústecká 98, 250 66 Zdiby, Czech Republic
Participants	Rafic Khouri (FRA), Mark Wijngaarde (NL), Milan Talich (CZ)
Guests	Filip Antoš (CZ), Štěpán Böhm (CZ)

1. Opening and Adoption of Agenda and Minutes

Welcome by VÚGTK Director F. Beneš to participants and thanks to hosts.

2. Introduction to the common CLGE website

M. Talich makes a presentation of old CLGE website

* Layer 1: Official CLGE website; Layer 2: Official presentation of each member country

- describes the data structure
- shows the services which are used
- describes how the web pages are updated and back-up by webmaster
- demonstrates how information about member states can be update by members themselves
- shows the statistic of accesses of the CLGE web pages

Discussion about content and updating of common CLGE website.

Decision 1: Complete revision of all content is necessary (what to delete, to add, to update and to correct). Will be done by Editorial Group.

Decision 2: For close and more speed connection between CLGE and webmaster is suggested to include secretary general and webmaster to the Editorial Group.

A discussion took place about who would be in charge of updating the contents in CLGE: would it be the Sec. Gen. as it has been the case (but does the new Sec. Gen. time allow him to do so ?), or the editorial group (it would then need to have a clear mandate and a budget)

3. Presentation of a proposal for a new joint CLGE and GE website

M. Talich introduces new website, all decisions came from discussion.

- joint websites CLGE and GE to one with the possibility to switch between CLGE and GE pages

Decision: There will be one entering web page (title page) for CLGE and GE placed on URL: **www.european-surveyors.eu**. There will be „aggressive“ map of Europe with members states, a short political statement about the relationship of both organizations with an anthem of EU (Beethoven).

- member states maintain information about their delegates and national organizations

Decision: Emphasize the responsibility of each member states to keep this information full-fill and up-to-date. Short news of each member states should be added.

It was recommended, with the increasing needs of transparency and advocacy in Europe, that each member country fills a unified form, designed by CLGE/ GE about its surveyors, and that this data base is on the public site.

- the data structure of both websites will be the same or very similar

Decision: R. Khouri will check the data structure of common CLGE website and ensure delivering of all necessary documents and information about GE in accordance of this structure.

- The differences between CLGE and GE websites from technical point of view will be above all in color and some details,
- The title page of each organization will provide information for visitors (what is CLGE and GE, goals,...),
- The webmasters will find as simplest as possible and also the cheapest solution.

New services:

- The web form for up-dating information about member states and full-text search will be the same as they are now,
- There will be RSS channels for News and Events for members on the website,
- There will be documents delivery service to the national delegates using web form on the website, as it was presented

Decision: This web form will be accessible via individual password for each delegate. Special e-mail groups „Editorial group“ and „Guests group“ will be added.

- there will be discussion forums on the website (one for delegates, one for ExBo, one for Editorial group)

See also: www.clge.eu/new, password: CLGE/CLGE

4. Deadlines and payment conditions

A proposal for the new joint CLGE / GE websites will be presented at GA in Luxemburg, 19 - 20 October 2007. The whole project should be finished until March 2008 and presented at GA in Prague.

The creating of new websites will cost 4 000,- Euro. For that new agreement for creating should be signed during GA Luxemburg after acceptance by GA.

The up-dating will cost 3 800,- Euro per year from 1 January 2008. For that the common agreement between CLGE and VÚGTK should be changed. The costs will be shared by CLGE and GE equally. Above mentioned costs are based on:

- Time and costs for 3 persons of the VUGTK
- Hosting of the server
- More services to be provided
- More members since the introducing of the CLGE website 6 years ago

Recorded by: Milan Talich