



04 February 2008

EXECUTIVE BOARD OF CLGE
Brussels / Belgium, 18 and 19 January 2008 14.00-18.00 and 09.00-12.00

MINUTES

Venue **Club Prince Albert**
Rue des Petits Carmes 20 – BE-1000 Brussels
Tel +32 2 501.22.70

Participants:

Members of the Ex-Board:

Henning Elmstroem (DK), President
Jean-Yves Pirlot (BE), Secretary General
René Sonney (CH), Treasurer
Alain Gaudet (FR), President Geometer Europas
Michelle Camilleri (MT), Vice President
Jan Hardos (SK), Vice President
Rudolph Kolbe (AT), Vice President
Rob Mahoney (UK), Vice President (GI-SDI)
Volkmar Teetzmann (DE), Vice President (Statutes)

Officials:

Rafic Khouri (FR), Responsable des relations internationales OGE, Secretary General GE
Ann Pirlot – Vandaele (BE), Executive Director CLGE – GE a.i.

1. Opening and Adoption of Agenda and Minutes

The President, Henning Elmstroem (DK) opens the meeting and stresses the importance of the work to come.

He welcomes the incoming members of the board and reminds them the vision of CLGE, and the mission it wants to carry out, as defined in the CLGE role paper of November 2001.

Vision

"CLGE will be established as the leading organisation for the surveying profession in Europe"

Mission statement

"CLGE will represent the interests of the Surveying Profession in Europe to the European Commission, provide a European Forum to discuss issues of surveying interest, and encourage high level education to facilitate the provision of quality professional services to meet the needs of clients "

AI EB08-I/1 Even if this vision and mission could probably slightly be adapted to the recent evolution of our profession, they remain very important [AI EB08-I/1 – Ex-Board and Prague GA, adapt and or confirm the mission and vision of CLGE].

For the President it is clear. CLGE is and must stay THE LEADING organisation for the surveying profession in Europe. The Ex-Board has to create the needed platform to continue the work of the previous election periods.

The agenda is adopted as circulated.

For the daily business, the President proposes the creation of a bureau. Of course this new body will scrupulously inform the Ex-Board about its activities.

DECISION [D EB08-I/1]

The Ex-Board decides to create a bureau composed by the President, Henning Elmstroem, the Secretary General, Jean-Yves Pirlot and the Treasurer, René Sonney.

A lot of information will circulate. The email will be used above all other means but phone conferences or skype meetings will be considered.

Too much information kills information. The President explicitly asks carbon copy addressees not to react unless there is a big error or a lack of information that could have severe effects.

However, for the sake of a good organisation, Jean-Yves Pirlot asks all the members to give short acknowledgments of receipt, when asked to do so.

The information circulated amongst the board members is not secret but should not be released to external delegates or outsiders until officially released.

DECISION [D EB08-I/2]

Information exchange: - Cc: addressees remain silent unless important facts need to be addressed;
- Ack is given when asked;
- Information circulated within the board remains confidential until officially released.

2. Presentation of the minutes – decision sheet and actions items of the last board meeting, October 2007, Luxembourg

Jean-Yves Pirlot gives an overview of the new series of documents (Minutes, Decision Sheet [D EBJJ-X/n] and Action Items [AI EB or GAJJ-X/n]).

Before the meeting, René Sonney has asked to add the decision about the fee regulations for the incoming Baltic States. It's done with [D EB07-IV/5].

Jean-Yves Pirlot comments the minutes of the last Ex-Board and gives a short update of the AI. They will be put in an Excel sheet, allowing to archive the AI per theme (DONE, HALTED, BUSY, Not Yet Started [NYS] ...).

AI EB07-IV/1 – Mark Wijngaarde, write a new letter to Latvia explaining the conditions / DONE

AI EB07-IV/2 – Henning Elmstroem, Consider the representation of CLGE at Intergeo-East / DONE (see point 9)

AI EB07-IV/3 – CTF-EU, Recommend about the follow up for ENG-Card / BUSY (see point 11)

AI EB07-IV/4 – Ann Pirlot-Vandaele, Circulate the new version of the MoU CLGE – GE – UBG / DONE

AI EB07-IV/5 – CTF-EU, follow up of the study about Codes of Conduct / BUSY

AI EB07-IV/6 – Jean-Yves Pirlot, Ask the new executive director EG to promote the MoU within EG / BUSY

AI EB07-IV/7 – CTF-EU, Follow up INSPIRE / NOT YET STARTED (NYS)

AI EB07-IV/8 – Jean-Yves Pirlot, task Milan Talich for the website and its new address www.surveyors.eu / DONE, not available, start new AI

AI EB07-IV/9 – Rafic Khouri, Henning Elmstroem, Evaluate the draft website / NYS

AI EB07-IV/10 – Milan Talich, Build the new website CLGE – GE / NYS

AI EB07-IV/11 – Henning Elmstroem, Evaluation of the publication proposal he made and that was temporarily halted by the editorial group / DONE edition HALTED

AI EB07-IV/12 – Ex-Board, Define the mandates of the working groups / DONE, start new AI

AI EB07-IV/13 – François Mazuyer, Jean-Yves Pirlot, Prepare the Strasbourg declaration / DONE, start new AI

AI EB07-IV/14 – Gerda Schennach, René Sonney, Revision of the GA guidelines / NYS, Bureau takes over

AI EB07-IV/15 – Jean-Yves Pirlot, Question the Commission about the initiatives against the European code of conducts as prepared by European Professional Bodies / BUSY

3. Reports by Executive Board Members

a. President

Henning Elmstroem comments his activities since the Luxembourg GA.

- Status MoU EG – CLGE – GE: it was signed and the contacts with EG are on track.
- Status MoU new UBG – CLGE – GE: a new version is tabled and was signed by himself and President Alain Gaudet. The minimum duration of this MoU is 3 years but should of course be more.
- President's letter.
- Preparation Nordic Countries Seminar (pt 6).
- Meeting with GE for the future (pt 5).

b. Secretary General

Jean-Yves Pirlot gives an overview of the work of the secretariat (Secretary General, Executive Director, Secretary UBG, a time sheet of the latter two is available for scrutiny).

- CLGE - GA in Prague

A lot of administrative work was fulfilled for the preparation of the GA in Prague. The communication with delegates should be improved.

- First informal meeting with Dave Lovell

The first contacts with the new Executive Director of EuroGeographics, Dave Lovell are promising.

- 23rd November, Amsterdam GIN

Jean-Yves Pirlot presented a paper about CLGE and GE, and the future of the European Surveyor in Amsterdam at the GeoInformationNetherlands conference (www.gin-congres.nl).

- CLGE/GE/OGE conference in Strasbourg

Meeting in Paris on 21st December (see point 8).

- Sponsoring

Ann Pirlot posted the administrative documents to allow the treasurer to send the invoices to our sponsors in due time.

Jean-Yves Pirlot asks all the board members to make personal efforts to find potential sponsors. The powerpoint presentation gives an updated situation for the newcomers. Due to the lack of time, this section of the presentation is not examined by the board.

4. Financial issues

René Sonney gives an overview of the financial situation.

He comments the accounts of 2007 as they will be presented at the spring GA in Prague.

- For the second consecutive year, all the members paid their fee in due time;
- GE was less expensive because CLGE and GE left ESF;
- The financial income is not very high because only 0 risk investments are carried out. Nevertheless, a better income could be achieved and the treasurer will explore the possibilities;
- We earned a total sponsoring amount of €7.000,-. Although we planned a €10.000,- sponsoring income, the result is very satisfying with regard to the competitive situation in this market;
- The greatest part of the presentation budget was invested in the Lyon seminar (€5.000,-);
- The CTF-EU launch was difficult in the beginning but now the situation is under control (€3.000,- per year);
- Although the balance sheet is satisfactory (€59.000,- left) the trend is clearly downwards. We need a tight monitoring of the 2008 expenses. The fees are fixed since several years and the treasurer is asked to propose a scheme to upgrade them (e.g. an increase to fill the gap of x years combined to a future indexing method);
- The annual Ceplis invoice is never correct and the treasurer is still waiting for the exact invoice for 2007.

DECISION [D EB08-I/3]:

The Ex-Board unanimously accepts the accounts for 2007 and asks the treasurer to present them to the auditors, for scrutiny before the GA.

The President insists that, although several members support the CLGE more than they need to (BDVI, RICS, OGE, PLF, UBG), its means remain limited. It is of utmost importance to be careful with the expenses and to try to obtain more sponsoring.

He also puts forward that CLGE will have to organize conferences with a balanced budget.

The reimbursement rules are discussed. CLGE needs a combination of tight but sufficiently flexible rules. The most important idea is that members should make every effort to minimise their travel and accommodation costs in the interest of CLGE.

There will be no e-votes about the approval of expenses amongst the Ex-Board members. The following cascade applies (to be confirmed in the reimbursement rules):

- Ordinary level (routine): reimbursement rules and planning by Executive Board during its ordinary meetings;
- Secondary level (urgent): bureau decides on the basis of a budget proposal prepared by the member taking the responsibility of the mission / expense;
- Third level (very urgent): President decides and reports.

The following AI are decided:

AI EB08-I/2 [AI EB08-I/2 – René Sonney, analyze e-banking possibilities from an account in a Eurozone-Country];

[AI EB08-I/3 – René Sonney, look for better 0 risk investment possibilities];

[AI EB08-I/4 – Bureau, propose revised and simplified reimbursement rules];

[AI EB08-I/5 – René Sonney, table new fees and an indexing method for future increases. After adoption by the Board it will be presented to the Prague General Assembly for implementation in 2009];

AI EB08-I/6 [AI EB08-I/6 – Ex-Board, look individually for new sponsoring possibilities].

5. Initial discussion about the Working plan 2007 – 2009

The President gives an overview of the existing documents. The CLGE role paper 2001 is very important as it was used for the renewed statutes and the WP 2005 – 2007.

He thanks for the incoming proposals from Jan Hardos, Rob Mahoney, Michelle Camilleri, Rudolph Kolbe and Volkmar Teetzmann.

For Rob Mahoney we need tangible results, we should be able measure the influence we really had e.g. with the help key performance indicators. He is in favour of regular E-briefs, a higher profile, ... visible results and value for money. CLGE could organize a survey amongst its members to know what they expect it to do.

There is an important need of a user-friendly website with an effective search machine.

Jan Hardos agrees that we need to improve the website. He discussed this issue with Milan Talich. The national pages are too general, we need detailed information for each country following a well established framework. Based on the national information the website should infer a comparative table.

This kind of work could create a permanent virtual Alan and Market report on the website.

Rafic Khouri gives the feeling of GE. In Alain Gaudet's view, the Lyon seminar was one first attempt to establish a survey of the profession. With its results, the organizing committee noticed that there are inconsistencies among the topics. There should be a university research about this. Universities and High Schools from Ireland, Denmark and France are prepared to take part in such a study. GE considers to spend 20.000 euro on this topic.

The recent work on PPP by Eurogeographics could also be used.

Rudolf Kolbe shares the above mentioned views. We have to address questions such as: Do we know if the Italian Colleagues have the right to make measurements? ...

We not only should ask us what our members are expecting of us. We also should explain what we are expecting of CEPLIS!

A kind of Wikipedia for our profession on our website could be a good idea. A Webletter seems an excellent idea to him too.

Jean-Yves Pirlot totally agrees with these proposals. These problems were already pointed out during the last election period (New website, editorial group,...).

He thinks that is even more important for CLGE to (try to) influence the decisions of the European bodies by a well

balanced lobbying strategy.

Volkmar Teetzmann agrees with this necessity. He has exposed his views in his paper "On the road to the European Surveyor".

Now that Europe becomes tangible to us, he stresses that we absolutely need the support of our member countries to enable us to be active in this domain. The GA delegates should be aware of this.

CTF-EU works in two directions: analyzing the directives and regulations, bringing our ideas to Europe.

Alain Gaudet asks the CTF-EU to be a kind of watchdog giving the alert if needed. He thinks that the CLGE has not the means of its ambitions. We have to strengthen the CLGE.

He sketches a proposal for a new organization that could tackle all these problems (see attachment, still to send out).

Henning Elmstroem thinks that this proposal goes in the right direction since it enhances the integration of CLGE with GE as decided in Vilnius. He sees a lot of opportunities in it but also plenty of possible problems. The overall aim has to be to enhance the political position of CLGE on the European level.

The proposition by Alain Gaudet will be an important part of our new Working.

Henning Elmstroem adds that we have still to concentrate on educational questions (maintain the idea about Bac +5). That requires a specific effort for the academic world and in particular for the students to start in Strasbourg and Intergeo. Universities should be better integrated (Lyon, Vilnius, ...). They need to organize more cross border activities.

He concludes that the Website is high profile priority goal. We should put a lot of weight on the information and create and or maintain a platform for the surveyors in Europe with effective means enabling us to influence our future in Europe.

6. Planning of coming Conferences and Events

- a. Vilnius 2009: This University meeting was planned as a follow up for the Lyon meeting. Due to an overbooked calendar we should consider to postpone this conference.
- b. Bergen Spring 2009: 23-24 April, University College, Seminar about "borders", Scandinavian conference under the auspices of CLGE.

This conference is sponsored by private companies. GE should sponsor it for €2500,-.

The Seminar can also be used as a follow up for Lyon, as it is organized within the academic world.

- c. Intergeo 2009, CLGE has to organize an event for students.
- d. Major events (as the Strasbourg Conference) cannot be handled every year. They should be prepared by national member organizations from one strong country or a group of neighboring countries (possible candidates for 2010 and 2012: Germany and Italy¹).
- e. CLGE GA: Spring 2009 Krakow (Poland), Autumn 2009 Rome (Italy), 2010 Romania.

7. Spring General Assembly in Prague

The programme isn't totally fixed yet but the major lines are already proposed as follows.

Henning Elmstroem will take part in the GEOS conference, perhaps the opening or closing speech.

The Ex-Board meeting will take place on Thursday evening, usually from 4.00 to 8.00 PM [*confirmed*].

The first GA is planned on Friday morning. Normally it is dedicated to administrative items and the latest news.

The second GA on Friday afternoon will be organized by the Czech surveyors association (with a visit of the GEOS Fair).

During the third GA, normally on Saturday morning a part should be dedicated to the GeoInformation. The Swiss law could be presented during 30 or 45' with 15' for questions.

AI EB08-I/7 Jean-Yves Pirlot will ask a Swisstopo official to give this presentation [AI EB08-I/7 – Jean-Yves Pirlot, address a

¹ Remark after the meeting by Jyp : Perhaps UK could be more suited since Italy has already applied for the Autumn 2009 General Assembly.

demand for a briefing about the Swiss GI-law to Swisstopo].

AI EB08-I/8 A second theme for the third GA could be the evolution of the Code of Conducts [AI EB08-I/8 – Jean-Yves Pirlot, **address a demand for Sophie Malétras for a speech about the recently posted study on codes of conduct.**]

AI EB08-I/9 As decided by the last GA, Vaclav Slaboch will be appointed as Honorary Member of CLGE [AI EB08-I/9 – **Henning Elmstroem, coordination of the Honorary Member ceremony with the Czech organizers.**]

The President underlines that special efforts were made for the partners programme. Hence, the partners are strongly invited to register for the GA.

There will be no common meeting with Geometer Europas in Prague (see AOB).

8. Strasbourg Conference and General Assembly

Jean-Yves Pirlot gives a short presentation about the organization of the conference.

Henning Elmstroem proposes a little change in the succession of officials during the opening ceremony.

AI EB08-I/10 The board decides to propose GE, CLGE, FIG instead of FIG, CLGE, GE to the organizing committee. Henning Elmstroem also will contact Stig Enemark about his request to appear during the opening and the closing ceremony [AI EB08-I/10 – **Henning Elmstroem and Jean-Yves Pirlot, Contact Stig Enemark and François Mazuyer about the opening and closing ceremony of the Strasbourg Conference.**]

There will be a round table of students coming from France, Germany and Belgium (to enable the organizers to prepare these students in preparatory meetings).

AI EB08-I/11 The Presidents demands a formalized invitation of the European universities and high schools as well as Eurogeographics and EuroGI [AI EB08-I/11 – **Jean-Yves and François Mazuyer, Prepare invitations for students through their universities and high schools, EG and EuroGI.**]

CONFIDENTIAL UNTIL END OF SEPTEMBER 2008: Jean-Yves Pirlot presents a PowerPoint about the conclusions (1 engagement and 3 recommendations) of the Conference. The general idea is accepted by the board but there are some important remarks. The translation is extremely important and should be improved.

AI EB08-I/12 On the basis of the definitive French text, duly translated, Rob Mahoney will check the English version and add his comments [AI EB08-I/12 – **Jean-Yves Pirlot, Rob Mahoney and François Mazuyer, table a finalized version of the Strasbourg Conference Conclusions.**]

Following remarks apply amongst others:

- Stress the importance of GI and sharing information;
- “Maintain, safeguard and distribute the digital ... geoinformation and electronic information”;
- “Transparency (confidentiality, integrity), accountability (liability)”;
- Introduce the idea of multidisciplinary control.

Volkmar Teetzmann asks to give more guidance to the speakers. The Professors must receive the feeling that their participation is wanted.

Theo Kötter, one of the professors he proposed without success could be the grand witness.

9. Enlargement Policy

The missing EU member states are of utmost importance (Latvia, Slovenia, Hungary). Delegates from these countries should of course be invited to the Strasbourg Conference (as well as Croatia, FYR Macedonia and Turkey).

AI EB08-I/13 They will be added to the VIP list [AI EB08-I/13 – **Jean-Yves Pirlot and François Mazuyer, Invite delegations from member states and candidate member states.**]

To attract these potential new members, CLGE will have to act on different levels.

Mark Wijngaarde will be asked to go once again to Latvia, to secure their membership as soon as possible. He also will take part in InterGeo East.

He should table a detailed report after each mission (including a list of contacts, the description of the achieved goals, a proposal for future steps, ...).

DECISION [D EB08-I/4]:

Mark Wijngaarde will be asked to travel to Latvia and to take part to InterGeo East. His budget for those missions will be respectively €500,- and €700,-. A detailed report has to be written for each mission.

AI EB08-I/14 Jean-Yves Pirlot will contact Mark to give him these assignments [**AI EB08-I/14 – Jean-Yves Pirlot, Contact Mark Wijngaarde for the Latvia and Intergeo East missions**].

Rudolf Kolbe will contact the Engineers Chambers of Slovenia and Hungary to try to convince them to join (they both are members of ECEC).

AI EB08-I/15 [**AI EB08-I/15 – Rudolf Kolbe, Contact the Slovenian and Hungarian Engineers Chamber and report to the board about possible success factors**].

AI EB08-I/16 [**AI EB08-I/16– Henning Elmstroem, Contact Iceland to integrate CLGE**].

10. Conclusions about Working Plan and Working Methods

Based upon the discussion in point 5, first conclusions are drawn by the President.

The planned improvement of the website stays one of the priorities. In addition, we have to secure the accessibility and comparability of the posted information. Therefore, the search machine of the website must be very effective.

The vision and mission of CLGE must be upgraded and clearly mentioned on our website.

Milan Talich is the technical webmaster. He needs to be directed by the editorial group.

This group has to play a leading role in building and maintaining the website.

Rob Mahoney will write a draft mandate for the editorial group.

Jean-Yves Pirlot mentions that Jos Anneveld would be happy to increase his involvement in this group, as well as in the CLGE in general.

AI EB08-I/17 [**AI EB08-I/17 – Rob Mahoney (and Jos Anneveld) draw a mandate of the editorial group, including the modernisation of the CLGE – GE website www.european-surveyors.eu now temporarily www.clge.eu/new**].

As we decided that all the working groups should possess a mandate, Volkmar Teetzmann, will draw a mandate for the Common Task Force – EU.

AI EB08-I/18 [**AI EB08-I/18 – Volkmar Teetzmann, draw a mandate for CTF-EU**].

Volkmar Teetzmann asks to accentuate the importance of the integration of CLGE with GE. The board decides to make it an explicit part of the working programme.

The work on the code of conduct is an important part of the coming period too. The code of conduct of FIG should also be taken into account.

Volkmar Teetzmann also judges that CLGE (CTF-EU) should study the exact position of our profession within the framework of the European directives. The exact limit between the directive on services and the directive on mutual recognition of professional qualifications seems unclear to him.

The point of single contact, the screening of national laws and regulations, ... all such work must be fulfilled by CTF-EU. Therefore it is very important to have better communication channels with our member countries.

AI EB08-I/19 [**AI EB08-I/19 – Bureau, table a draft working plan**].

11. Any other business

a. Future events

The next Ex-Board will take place in Prague, February 28, at about 4PM

[After meeting information: confirmed, our Czech friends have adapted the programme to enable us to start our work at 4PM].

The President will take part in the closing ceremony (or another official part) of the GEOS conference.

Jean-Yves Pirlot will propose the next GE meeting on 26, 27 or 28 March.

[After meeting information: the next GE meeting is confirmed in Brussels on 28 March].

To prepare the Strasbourg conference, there will be an Ex-board meeting on 15-17 May, in Berlin. In this period, Volkmar Teetzmann will retire from his Presidency of BDVI. The meeting should start at about 10AM.

[After meeting information: period confirmed, to allow arrival on 15 May, the start of the meeting is postponed to 11.00AM, unless arrival times of the members are more favorable].

In Strasbourg, there will be an Ex-board meeting too, to be determined.

The Ex-Board and GA has to be planned in cooperation with OGE.

AI EB08-I/20 **[AI EB08-I/20 – Jean-Yves Pirlot, François Mazuyer, plan Ex-Board and GA in Strasbourg].**

During the FIG working week in Stockholm, June 2008, a CLGE – GE meeting will be considered but it is not sure as the programme is already well loaded.

The first Ex-board meeting in 2009 is planned in Brussels from 16-17 January.

b. ENGCARD (Feani – Eurocadres)

A short presentation of the ENGCARD system is given. As Rudolph Kolbe knows the project, he will address the questionnaire and prepare the CLGE answer with the bureau.

AI EB08-I/21 **[AI EB08-I/21 – Rudolph Kolbe, Bureau, prepare CLGE position about ENGCARD].**

c. Cooperation with EuroGeographics

Eurogeographics will be invited to take part in the Strasbourg conference.

Bozena Lipej proposes a collaboration in workshops of FYR states (Montenegro, Serbia, ...?). CLGE and GE are willing to give the asked support.

She also asks for a follow up programme of the working group on PPP.

AI EB08-I/22 **[AI EB08-I/22 – Jean-Yves Pirlot, contact Bozena Lipej to confirm CLGE's involvement].**

d. European Policy Group (EPG)

Otmar Schuster was appointed as member of EPG. CLGE baked his application. The President already sent him a congratulations email.

* * *

Jean-Yves Pirlot
Secretary General

Henning Elmstroem
President