First STEP@CLGE.eu

Students and Trainees Exchange Programme

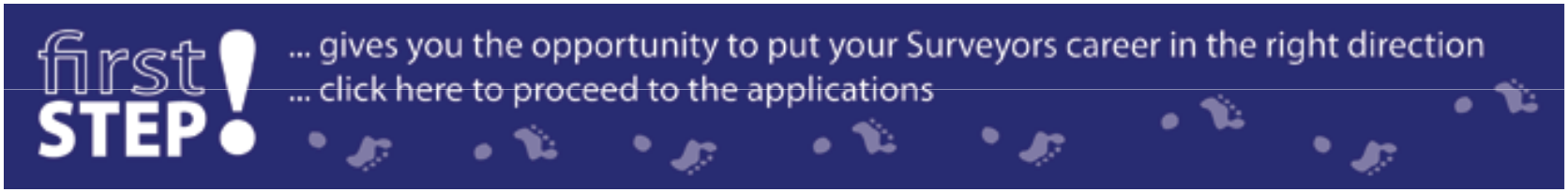
Programme Launch

first STEP! Students and Trainees Exchange Programme

Programme Launch

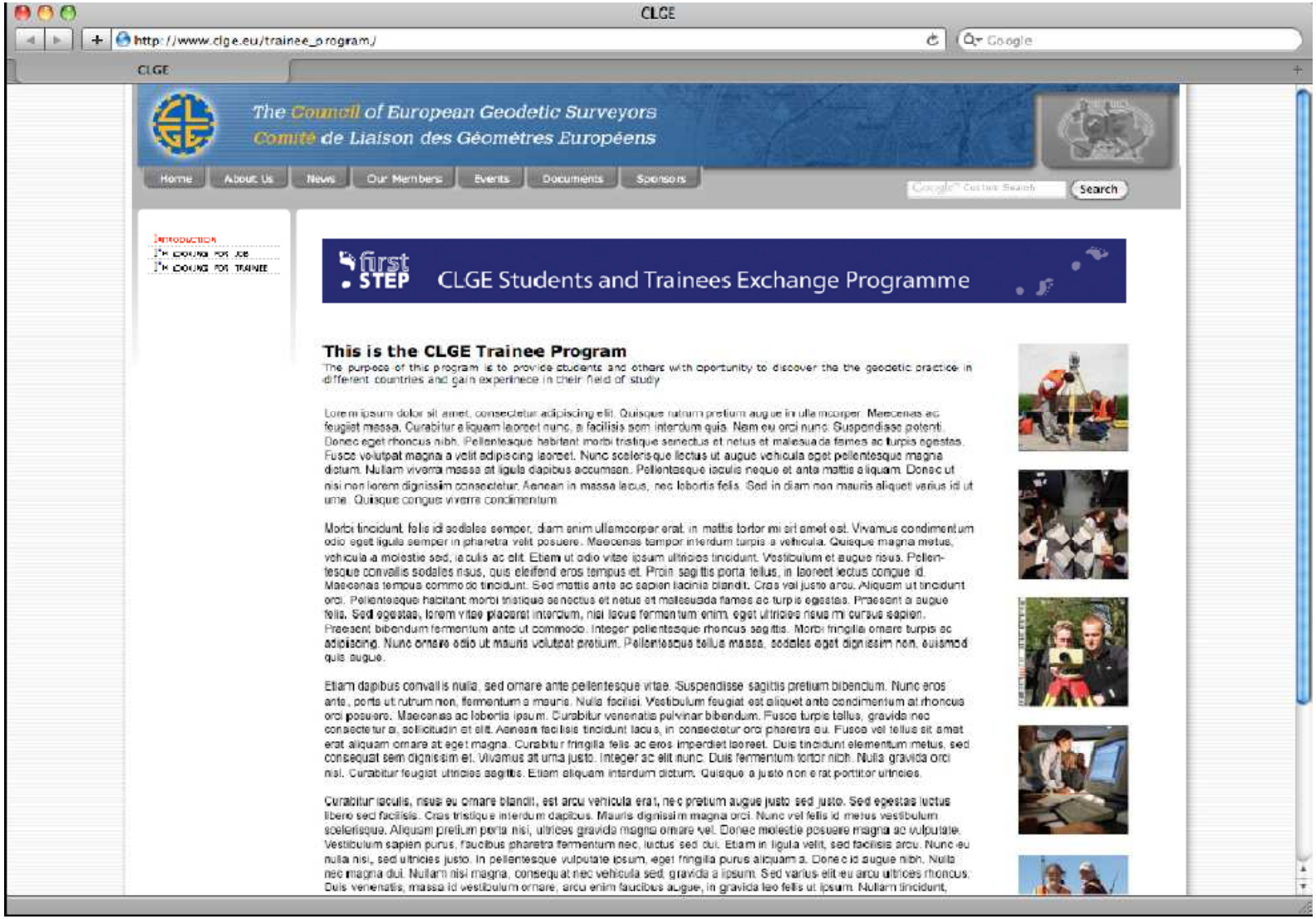
- A link was created on our homepage

  www.clge.eu



- Once you click on this link you will be directed to the first step! section where an introduction with the aims & objectives of this programme is explained

Programme Launch



How does it work?

- This section has two types of applications that can be filled in online:
  - *STUDENT / TRAINEE CV's*
    students / trainees post their CV's
  - *VACANCIES / JOB OFFERS*
    company data offering the post

Some principals

- The data will be uploaded by the Student, Trainee or the Company themselves
- A disclaimer will be inserted stating that the person / company has agreed to have their information published on the website

Student . Trainee

Form to include the following information:

- Student / Trainee looking for a job
- First Name / Last Name / Contact Number
- Email address / Nationality / Age
- Which country are you in now
- What year did you graduate
- Which University / High School did you attend
- When can you start working
- Which is your preferred country

Company

Form to include the following information:

- <u>Company offering a job:</u>
- Company Name / Contact Name / Contact Number
- Email address / Website address / Country / Region
- What position are you offering
- Does the applicant need to be a graduate
- Can a student apply
- What is the duration of the vacancy
- When will the vacancy be available

Way ahead

- Will be presented in Karlsruhe at the CLGE & DVW Students Meeting
  22 September 2009
- WORK FOR YOU:
  <u>Feed the System – Find Companies</u>