



STATUTES

Preamble

These statutes regulate the organisation and proceedings within CLGE.

Definition of terms shall be in accordance with “The Establishment of the Profile and Definition of the Geodetic Surveying Profession to Meet the Requirements of the General Public and the Commission of the European Union“ (Profile Report) published by CLGE, May 1996.

1 Name, office, activities and representation

- 1.1 The name of the organisation is bilingual, **The Council of European Geodetic Surveyors** in English and **Comité de Liaison des Géomètres Européens** in French.
The abbreviation **CLGE** will be used together with all forms of the name.
The CLGE logo as on top of the text can be used instead or together with the term in digital or analogue form.
- 1.2 CLGE is a non-governmental organisation. It is non-profit making, non-commercial and has no political allegiance.
- 1.3 The address of CLGE is that place in Europe where the general secretariat is situated.
- 1.4 The activities within CLGE cover the entire area of Europe. Activities to promote the aims of CLGE may be extended on a global level.
- 1.5 CLGE is formally represented by the President. In case of absence the President shall be substituted by a Vice-President.

2 Purpose and objectives

- 2.1 The purpose of CLGE is to represent and to promote the interests of the geodetic surveying profession in the private and public sector in Europe, especially to the Institutions of the European Union.
The aim is to enhance the development of the profession both administratively, educationally and scientifically, to facilitate training, continuous professional development and mutual recognition, and to promote the activities of geodetic surveyors as a highly qualified profession.
- 2.2 Being committed to this purpose, CLGE has the following main objectives:
 - Creation of a permanent forum for European geodetic surveyors, who are committed to European co-operation, characterised by a spirit of partnership.
 - Promotion and exchange of technical, scientific, educational and organisational know-how within the European states and provision of assistance in dealing with issues arising from different conditions in various CLGE member States.
 - Provision of assistance to member countries, to national associations and EU institutions on request.

- Cultivation of relations between the professional groups represented as European geodetic surveyors in CLGE.
- To demonstrably support the European Institutions in all its relevant undertakings and, in particular, to co-operate with and assist the European Commission in the mutual recognition of qualifications for academic and professional purposes and to contribute within the European jurisdiction on professional matters.
- Stimulate and facilitate the enhancement of standards of academic and professional qualifications, improved service to customers and quality of outputs within the geodetic surveying market throughout Europe.
- Presentation of the geodetic surveying profession to the European public and authorities.
- Active participation in pertinent legislation processes at European level.
- Participation in and membership of organisations and associations within the scope of the CLGE's purpose.

3 Structure of CLGE

3.1 CLGE is composed of the following bodies:

- The **General Assembly** of members
- The **Executive Board** consisting of
 - President
 - three Vice-Presidents
 - Secretary-General
 - Treasurer
 as permanent members
 - 2 additional elected optional members without portefeuille for special items of priority
 as non-permanent members
 - President of GE ex officio without voting rights

3.2 The **General Assembly** decides policy and delegates the management of CLGE to the Executive Board. The General Assembly has the right to decide about proposals by the Executive Board for Working Parties to handle particular tasks of interest. The General Assembly decides about Statutes, Internal Rules, Budgets and Accounts.

3.3. The **Executive Board** is in charge of the day-to day business of CLGE and is responsible for keeping up an internal and external information flow by means of electronic communication measures.

The Executive Board proposes new Working Parties, Task Forces and Grants to the General Assembly and reports regularly to the General Assembly.

The Executive Board should hold at least 2 but not more than 4 meetings a year, two of them in connection with the General Assembly.

Members of the Executive Board shall carry out their duties on a neutral basis. A maximum of 2 members of the Executive Board may come from the same country. The President cannot also serve as a delegate of a member country during his term of office.

3.3.1 The **President** is chairperson of the General Assemblies and the Executive Board.

3.3.2 The **Vice-Presidents** represent different areas of interest. Candidates for the election should meet these demands as well as possible.

The three areas are:

- Professional Education
Covering issues of academic qualifications, professional qualifications & licensing procedures, professional competence, mutual recognition and Continuous Professional Development
- Professional Practice

Including issues of the private surveying sector, public surveying sector, Public-Private Relationship, Public-Private Partnership

- EU Relations

Focussing on participation in EC activities related to the profession and promoting the profession in the EU and supporting accession countries over EU funding for participation and translations, advising on national surveying laws, supporting the development of National Associations

3.3.3 The **Secretary General** is responsible for the administration of CLGE, the management of the secretariat, the maintenance of the archive of documents and the preparation of minutes of meetings.

3.3.4 The **Treasurer** is responsible for all financial matters of the organisation.

4 Membership, admission and resignation

CLGE membership is divided into two categories, Principal Members and Observers. CLGE can award individuals with an Honorary Membership.

4.1 A **Principal Member** of CLGE is an association or a National Liaison Group of Geodetic Surveying Professionals from any European State that represents the majority of the geodetic surveying profession in that State and is technically and professionally recognised in their country.

Each Principal Member has one (1) vote.

4.2 An **Observer** of CLGE is an association or National Liaison Group of Geodetic Surveying Professionals from any European country that represents the majority of the geodetic surveying profession in that State and is technically and professionally recognised in their country.

Observers have no voting rights.

4.3 Only one membership per country is permitted and each member may be represented by a maximum of two delegates one of them being the head of delegation in the General Assembly.

4.4 CLGE can appoint persons who have performed outstanding services to CLGE or the geodetic surveying profession as **Honorary Members**. Honorary Members are appointed by the General Assembly on suggestion of the Executive Board.

4.5 Applications to join CLGE as Principal Member or Observer must be drawn up in writing to the Secretary General. The applicant has to make evident

- that it represents the majority of geodetic surveying professionals in the particular State,
- the level of academic qualifications of its members, and
- the professional disciplines practised by its members.

If the applicant fulfils the criteria for a membership the Executive Board will propose the application to the General Assembly to vote on it.

The decision to accept the application requires a two thirds (2/3) majority.

4.6 Membership of CLGE ends by withdrawal, exclusion or dissolution of the member association. Withdrawal must be presented to the Secretary General in writing from any authorised representative of the national adhering body.

All outstanding membership fees must be paid in full.

4.7 The General Assembly may exclude a member for failing to honour the obligations or for violation of the aims of CLGE.

Exclusion of a member must be adopted by the General Assembly with a vote of 2/3 majorities.

5 Elections

5.1 The President is elected by the General Assembly with a simple majority for a period of two years with the possibility of re-election for a second term of office.

5.2 The Vice Presidents are elected by the General Assembly with a simple majority for a period of two years with the possibility of re-election for a second term of office.

- 5.3 The Secretary General and Treasurer are elected by the General Assembly for a period of two years and may be re-elected for a second term of office.
- 5.4 If the General Assembly decides with a majority of 2/3 a re-election for an additional term of office is permitted.
- 5.5 The members of the Executive Board on priority tasks are appointed by the General Assembly with a simple majority for a fixed period, which is the duration to carry out the task. One extension is possible.
- 5.6 The Auditors are elected by the General Assembly for a period of two year and may be re-elected for successive terms of office again.

6 Voting Procedures

- 6.1 Except where otherwise stated in these statutes, decisions of the General Assembly shall be taken by a simple majority of votes of the Principal Members present.
No proxy voting is permitted.
- 6.2 All members of the Executive Board with the exception of the 2 members for special topics should be elected at one GA meeting.
- 6.3 Resolutions for changing the Statutes of CLGE require a majority of two thirds (2/3) of the Principal Members present.
- 6.4 In the event of a tied vote the President has the casting vote.

7 Financial matters

- 7.1 The resources of CLGE shall originate from the financial contributions of members. CLGE may receive further contributions from members, official EU organisations or any other individual or institutions, as well as from the profit from events or other activities.
- 7.2 The fiscal year of CLGE is the calendar year.
- 7.3 The subscription fee for Principal Members is determined by the General Assembly. The Executive Board can decide about reduction of subscription fees for incoming Principal Members in cases of weak financial background, but this has to be proved in a letter by the member to the Secretary General.
- 7.4 CLGE shall use its funds in pursuance of the purposes and objectives stated in statute 2. Any un-budgeted expenditure arising in reaching the stated objectives may, exceptionally, be financed by a special levy on the members. A decision on a special levy shall require the vote of a majority of 2/3 of the members present at a General Assembly. Every member should contribute to a special levy according to its contributing share for ordinary funding.
- 7.5 Regulations for reimbursement of travel costs and for administrative activities are to be adopted by the General Assembly in accordance of the Statutes and Internal Rules.
- 7.6 The CLGE accounts shall be audited by the two **Auditors** each year. Reports about results including proposals for effective use of financial funds are to be presented to the General Assembly by the Auditors.

8 General Assembly

- 8.1 CLGE shall organise a General Assembly at least once a year. The notification of the meeting has to be delivered to the delegates not later than 30 days before the meeting.
- 8.2 The agenda is proposed by the Executive Board and should be distributed to the delegates at least four weeks before the General Assembly. The agenda will be adopted at the start of the General Assembly, additional items require a 2/3 majority of the Principal Members present. The minutes of the General Assembly are to be distributed not later than four weeks after the General Assembly.
The venue of the next meeting shall be determined by the General Assembly under conditions fixed in the Internal Rules.

9 Dissolution

CLGE may be dissolved by the decision of the General Assembly by a three quarters (3/4) majority vote of Principal Members present. Assets or obligations, which may remain after dissolution shall be transferred to the members in the same proportion as their contributions during the previous two years.

10 Language

The official working language of CLGE in all meetings and in all written documents is English.

Version 0 adopted by the CLGE General Meeting on April 5, 1997 in Rome, Italy.

Version 1 adopted by the CLGE General Assembly on 3 October 2003 in London, UK.

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