



## Election Procedure

On proposal of the outgoing board, a delegate who's not candidate is proposed to the General Assembly as Director of the voting board. Two tellers will second him during the procedure, they are also proposed to the General Assembly.

These three people form the election bureau. They will be appointed by the General Assembly.

The Director reminds the Election Procedure to the General Assembly.

During the roll call, the National Liaison Groups announce who is first delegate of their NLG and thus who will cast the votes.

The ballots are distributed by the tellers who check the list of the first delegates of the NLG who have to cast the votes.

After the votes, the ballots are collected by the tellers who again check the list of the first delegates of the NLG who have to cast the votes.

### **General rules:**

According to the Statutes every member country has one vote. No proxy is allowed. The votes are conducted by secret ballot whenever persons are concerned and there are more candidates than available posts.

Votes with more than the number of open available posts are declared invalid.

Votes with other names than those to take part in the voting are declared invalid.

Blank votes are not counted as valid votes.

After each voting round a candidate can withdraw his candidature.

If a candidate gets more than 50% of the valid votes, that person is elected.

### **For the election for one post:**

If there is one candidate, the election will be by raised hands. The candidate is elected, if the majority of the votes are for him.

If there is more than one candidate:

If there are two candidates the one with most valid votes has won. In case of a tied vote (equal number of valid votes for several candidates) a second turn is done. If there is still a tied vote the voting is decided by a draw of ballots by the outgoing president, unless he is candidate in this election. If he is candidate this draw is made by the oldest present delegate who is not candidate.

If there are more than two candidates there will be at least one preliminary voting round. As long as none of the candidates has the majority of the valid votes, in each voting round, the candidate with least valid votes will be rejected. In case of a tied



vote amongst those with least valid votes a second turn is done for them only. If there is still a tied vote the voting is decided by a draw of ballots by the outgoing president, unless he is candidate in this election. If he is a candidate this draw is made by the oldest present delegate who is not candidate.

#### **For the election for the 3 Vice Presidents:**

If there are three candidates the election will be by raised hands, for the three candidates at the same time.

The candidates are elected, if the majority of the GA has voted for them.

If there are more than three candidates there will be at least one preliminary voting round. The candidate with least valid votes will be rejected. In case of a tied vote (Equal number of valid votes for several candidates) amongst those with least votes a second turn is done for them only. If there is still a tied vote the voting is decided by a draw of ballots by the outgoing president, unless he is a candidate. If he is a candidate this draw is made by the oldest present delegate who is not candidate.

The voting rounds will continue until three candidates are elected.

#### **The results of the election:**

The Director of the Election Bureau announces the results (number of votes) of the elections as soon as these results are known.

The results are also published in the minutes of the GA.



## Reminder of the election procedure (Statutes and Internal Rules)

### Statutes

Art. 17 Votes and elections take place by raising hands unless the general Assembly asks for a secret ballot.

Art. 21 Each Executive Board member is elected for a two years' period, as follows :

- The President is elected by the assembly by simple majority, for a two years' period, one re-election being possible.
- The Vice-Presidents are elected by the General Assembly for a two years' period, one re-election being possible.
- The Secretary General and the Treasurer are elected by the General Assembly for a two years' period and can be re-elected for a second term.

If the General Assembly decides with a two thirds majority of the votes present, a re-election for an additional term is authorized.

The members of the Executive Board on priority tasks are appointed by the General Assembly with a simple majority for a fixed period, which is the duration to carry out the task. One extension is possible.

The auditors are elected by the General Assembly for a two years' period and can be re-elected for successive terms.

All Executive Board members, with the exception of the two members in charge of priority tasks, must be elected during the same General Assembly meeting.

In case a vacancy occurs during a term, a provisional board member can be nominated by the Executive Board. This decision will be ratified by the next General Assembly. In this case, he finishes the term of the board member he replaces.

The board members may be revoked by the General Assembly by a two thirds majority of the votes present.

### Internal Rules

#### 4 Elections

Nominations for candidates should normally be made to the Secretary General not later than 60 days prior to the incoming General Assembly to be included into the agenda of the General Assembly. Nominations can also be made at the nomination process at the General Assembly.

It is the responsibility of members to ascertain if their nominees are willing to stand for election.

The Auditors shall not be members of the Executive Board at the same time.